|  |  |
| --- | --- |
| **POSITION:**  | Die Maker |

**Summary**: The die Maker will be responsible for using tools to creates and repairs dies.

**Duties and Responsibilities:**

* Manufacture steel rule blades for our current tooling using hand tools and the auto bender
* Keep a current supply of spare blade assemblies ready to go.
* Assemble blades on to blade holders
* Assemble steel rule trim tools for production
* Maintain production tools
* Monitor levels of spare blade materials and request more as needed
* Have tooling ready and staged for production according to daily production schedule
* Provide input into trim tooling at the manufacturing stages.
* Support tool shop activities including polishing, assembly, manual machining, etc.
* Any other duties assigned by manager

**Work Relationship:**

Reports to: Tooling Department Manager

Leads or supervises: None

Cooperates with teams: Tooling Department, Thermoforming.

**Qualifications:**

* Physical abilities to perform the job
* Experience in the Tool Shop is strongly preferred but not required
* Must be trainable and follow directions and processes
* Must speak at least basic English

**Physical Requirements:**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| ACTIVITY | NEVER0 HOURS | OCCASIONALLYUp to 3 hours | FREQUENTLY3 – 6 hours | CONSTANTLY6 – 8+ hours |
| Sitting | √ |  |  |  |
| Walking |  |  |  | √ |
| Standing |  |  |  | √ |
| Bending (neck) |  |  |  | √ |
| Bending (waist) |  |  |  | √ |
| Squatting |  | √ |  |  |
| Climbing |  | √ |  |  |
| Kneeling |  | √ |  |  |
| Crawling | √ |  |  |  |
| Twisting (neck) |  |  |  | √ |
| Twisting (waist) |  |  | √ |  |
| Hand Use: Dominant hand Right Left  |  |  |  | √ |
|  Is repetitive use of hand required? |  |  |  | √ |
|  Simple Grasping (right hand) |  |  |  | √ |
|  Simple Grasping (left hand) |  |  |  | √ |
|  Power Grasping (right hand) |  |  |  | √ |
|  Power Grasping (left hand) |  |  |  | √ |
|  Fine Manipulation (right hand) |  |  |  | √ |
|  Fine Manipulation (left hand) |  |  |  | √ |
|  {Pushing & Pulling (right hand) |  |  |  | √ |
|  Pushing & Pulling (left hand) |  |  |  | √ |
|  Reaching (above shoulder level) |  |  |  | √ |
|  Reaching (below shoulder level) |  |  |  | √ |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **LIFTING**  | NEVER0 HOURS | OCCASIONALLYUp to 3 hours | FREQUENTLY3 – 6 hours | CONSTANTLY6 – 8+ hours |
| 0 – 10 lbs. |  |  |  | √ |
| 11-25 lbs. |  |  |  | √ |
| 26-50 lbs. |  |  |  | √ |
| 51-75 lbs. |  | √ |  |  |
| 76-100 lbs. | √ |  |  |  |
| 100 + lbs. | √ |  |  |  |
| **CARRYING** |   |   |  V |   |
| 0 – 10 lbs. |  |  | √ |  |
| 11-25 lbs. |  |  |  √ |  |
| 26-50 lbs. |  | √ |  |  |
| 51-75 lbs. | √ |  |  |  |
| 76-100 lbs. | √ |  |  |  |
| 100 + lbs. | √ |  |  |  |

**Product Safety:**

It is the intent, objective, and philosophy of Pinnpack Packaging, LLC to produce safe, legal, and quality products. Pinnpack makes every effort to ensure product conformity at each manufacturing step while maintaining a safe production environment and a workforce superior for the thermoforming of food contact packaging products. To ensure product safety, this position will:

* Adhere to Pinnpack’s GMP requirements.
* Advise employees to Pinnpack GMP requirements and counsel them to comply with Pinnpack’s product safety requirements and position specific product safety standards.

**Employee Acknowledgement**

I have reviewed this job description and I understand all my job duties and responsibilities. I am able to perform the essential functions as outlined.

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Name Signature Date